



# Royal Hobart

# Show 2018

**25<sup>th</sup> - 27<sup>th</sup> October**

**Commercial Exhibitor Prospectus**

Presented by RAST



# Royal Hobart Show 2017

CEO's Welcome .....	2
Promotional Opportunities.....	3
Licensing and Permits .....	4
Exhibitor Information .....	5
Friday Night Trading.....	6
Security.....	6
Site Selection .....	7
Pricing.....	8
Show Map.....	9
Show Checklist.....	10
Important Contacts.....	11

## CONTACT DETAILS

The Royal Agricultural Society of Tasmania  
Hobart Showground, PO Box 94  
Glenorchy TAS 7010  
ABN– 56 009 475 898

Phone: 03 6272 6812  
Fax: 03 6273 0524  
Email: [phil@hobartshowground.com.au](mailto:phil@hobartshowground.com.au)  
Web: [www.hobartshowground.com.au](http://www.hobartshowground.com.au)

Commercial Sales: Phillip Bellchambers  
Accounts: Jenelle Burleigh  
Sponsorship: Phillip Bellchambers

## TRADING HOURS

Thursday 25<sup>th</sup>: 9am - 5pm  
Friday 26<sup>th</sup>: 9am - 8pm  
Saturday 27<sup>th</sup>: 9am - 4pm

## OPENING HOURS

Thursday 25<sup>th</sup>: 9am - 5pm  
Friday 26<sup>th</sup>: 9am - 9.30pm  
Saturday 27<sup>th</sup>: 9am - 4pm

# **Welcome to the 196<sup>th</sup> Royal Hobart Show**

*The Royal Hobart Show will be in its 196<sup>th</sup> year in 2018 making it the longest established agricultural Show in Australia.*

*The Royal Agricultural Society of Tasmania is continually striving to develop the Show to ensure that it remains a major event on the Tasmanian calendar which the community view as an engaging, educational and enjoyable experience.*

*In 2018 we are commencing a transition to a new show format and are reducing the number of show days to three, Thursday-Saturday. This is largely in response to exhibitor feedback and the costs of producing Wednesdays show against the numbers attending on that day.*

*We look forward to making the 2018 Show the most successful yet and look forward to having you and your organisation as a part of this!*

*Our show is part of the historical social fabric of the greater Hobart community. We are determined to keep it alive and vibrant as we head towards the 200<sup>th</sup> anniversary and beyond*

*See you at the Show!*

*Scott Gadd*

*Chief Executive Officer*



# *Promotional Opportunities*

## **FREE - PUBLIC ADDRESS ANNOUNCEMENTS**

Prepare your own 30 second advertisement or use a pre-recorded advertisement that will be played over the Showground public address system throughout the duration of the Show. If your advertisement is pre-recorded it must be in a Windows Media Player or MP3 format.

If you are providing written content for us to convert to a voice announcement, please limit it to no more than 60 words and email it through to [phil@hobartshowground.com.au](mailto:phil@hobartshowground.com.au).

All public address announcements must be emailed to [phil@hobartshowground.com.au](mailto:phil@hobartshowground.com.au) by no later than the 30<sup>th</sup> September. Submissions emailed after this date may not be accepted.

## **FREE - SOCIAL MEDIA PROGRAMS**

All Commercial Exhibitors have the opportunity to participate in Hobart Showground Facebook promotions leading up to and for the duration of the Royal Hobart Show.

To be eligible to have your business promoted through our platforms you must provide a product or voucher with a value of \$50.00 or more. To ensure the post reaches the maximum number of people please “share” the post on your own page.

Our page now has over 13,000 likes (February 2018) and is one of the most visited social media sites throughout October. All prizes/offers must be posted or delivered to RAST by no later than the 30<sup>th</sup> September 2018. Late deliveries will not be accepted.

## **SPONSORSHIP**

Sponsorship is a fantastic way to become further involved in the show and reach a greater number of people through further promotional opportunities prior to, during and after the show. This can be done via the significantly greater marketing opportunities sponsors have including logo inclusion on our website, The Mercury feature and TV advertising.

Sponsorship can be directed towards a range of areas at the Show from having nights of animal sections or our entertainment and any agreement can include commercial space.

For further information contact Phillip Bellchambers—[phil@hobartshowground.com.au](mailto:phil@hobartshowground.com.au).

# Licensing and Permits

## Food Vendor Requirements

All food and drink vendors are required to provide a list of all products and/or menus and prices at which they are being sold. All food van vendors must be registered under the Food Act 2003 and provide a copy of their registration before commencing trade at the Royal Hobart Show.

Food Vendors must supply a suitable hand wash station for each site. Please ensure there is a suitable area set aside on the site for this requirement. Each Food Vendor will receive a copy of 'Guidelines for Temporary Food Stalls' once your application has been accepted. Please refer to the Exhibitor Manual for a list of potentially hazardous and non potentially hazardous foods.

The length of trailer tow hitches and or Marquee guide ropes must be taken into consideration when booking a site. Food Vendors must operate within the confines of the site allotted at all times.

## Potentially Hazardous

All food vendors who handle or sell potentially hazardous food and are not a state wide registered food van, are required to register under the Food Act 2003 (an application can be obtained from Hobart Showground) and provide a copy of their food permit either in person to the Royal Hobart Showground admin building or email it to [phil@hobartshowground.com.au](mailto:phil@hobartshowground.com.au) no later than the 30<sup>th</sup> August 2018.

**A LATE FEE of \$25.00 will apply if applications are received after 30<sup>th</sup> August.**

## Non - Potentially Hazardous

All food vendors who handle or sell non-potentially hazardous foods are required to tick the notification box on the application form and return to Hobart Showground administration or email to, [phil@hobartshowground.com.au](mailto:phil@hobartshowground.com.au) by no later than August 30<sup>th</sup> 2018.

**A LATE FEE of \$25.00 will apply if applications are received after the 30<sup>th</sup> August.**

## Food Van Vendors

All food van operators must be registered under the Food Act 2003 and provide a copy of their certificate of registration either in person to the Royal Hobart Showground administration building or email it to [phil@hobartshowground.com.au](mailto:phil@hobartshowground.com.au) by no later than August 30<sup>th</sup>.

**A LATE FEE of \$25.00 will apply if a current certificate of registration is received after 30<sup>th</sup> August.**

For any further information please contact **Glenorchy City Council Environmental Health Department on 03 6216 6800.**

## Temporary Structure/Occupancy Permit

Any structure erected by the exhibitor or supplied to the exhibitor must conform to current regulations, as enforced by Glenorchy City Council. Structures requiring permits are: food marquees, hoekers and tents over 10 square metres. All general marquees, hoekers or tents over 20 square metres.

A Temporary Occupancy Application, along with a Certificate of Likely Compliance (issued by a building surveyor) as well as plans for the structure, are to be sent with applicable fees to the Glenorchy City Council no later than August 30<sup>th</sup>.

If all required paperwork is not received by 30<sup>th</sup> August the application may attract **LATE FEES** or may **NOT BE ACCEPTED**.

The same building surveyor that issued the Certificate of Likely Compliance needs to inspect the structure on site once erected. Survey of the structure must be complete by 5pm on Wednesday (day before the opening of the Show) after which the surveyor will issue an Occupancy Certificate. The Occupancy Certificate must be publicly displayed on the site during the Royal Hobart Show.

**RAST staff will not be responsible for the erection or placement of the structure if the vendor/exhibitor is not on-site for delivery, placement or erection of the structure. If the vendor/exhibitor is absent the structure will be placed where RAST staff deem appropriate and no further correspondence will be entered into.**

For any further information concerning temporary structures please contact **Glenorchy City Council on 03 6216 6800.**

# Exhibitor Information

## Compulsory Safety Induction

To comply with current Workplace Health & Safety Legislation it is compulsory that all catering, commercial exhibitors, contractors, amusement operators, show bag operators, stewards, volunteers, RAST Councillors and RAST employees working at this site during any stage of the event including bump in and bump out must complete the online assessment at the completion of the induction.

Please use the link address below to access the training portal. At the successful completion of the assessment details of successful completion will be sent to the Risk Administrator and an induction card will be sent to a nominated email address.

[www.hobartlauncestonshows.induction.integralcs.com](http://www.hobartlauncestonshows.induction.integralcs.com)

The induction card should be printed and carried at all times whilst on the site.

## Exhibitor Pass Packs

Exhibitors can pick up their pass pack from the administration building at Hobart Showground from 16<sup>th</sup> October onwards. You will receive the following in each pack:

- 1x Unlimited Pass
- 8 x Single Use Passes
- 1 x Car Park Pass
- 1 x Delivery Vehicle Pass

Extra passes can be purchased for \$13.00 each if ordered by 30 September. Orders for extra passes cannot be taken after this date. Full gate prices will apply.

## Site Access & Vacation

The exhibitor may gain access to the site from 9am Monday 22<sup>nd</sup> October. Any food or temporary structure and carnival site will need to be completed no later than 4pm on the Wednesday 24<sup>th</sup> October to allow time for inspections.

All other sites to be set no later than 5pm on Wednesday 24<sup>th</sup> October. Following the Show sites are to be vacated no later than 5pm on Monday 29<sup>th</sup> October. Removal of exhibits within buildings will be permitted until 6pm Saturday and from 10am to 3pm on the Sunday following the end of Show.

**HI VIS VESTS MUST BE WORN AT ALL TIMES DURING BUMP IN AND BUMP OUT.**

## Fixtures & Fittings

Exhibitors must not paint or affix anything to any building, pavilion or any other structure within the grounds. Exhibitors shall not drive stakes, dyna bolts or pegging devices into any sealed surface or ground at an outdoor site without written permission from the Society. Damaged surface repairs will be charged to the exhibitor and the exhibitor will also receive a fine of \$500.00.

## Partitioning/Boothing

Where partitioning is supplied posters etc. may be affixed by using; blu-tac, double-sided adhesive tape and paired velcro dots. Removal must be done in a manner to avoid scratching. Damaged panels will be charged to the exhibitor at \$100.00 per lineal metre. Height of all partitioning is 2.1m.

## Photography

Persons entering the Showground waive all rights in relation to any photograph, image or likeness of them produced whilst attending the Show. The Society retains all property and all images it produces.

## Gas

### Temporary Indoor Structures – Minor Storage

Gas storage within enclosures within buildings with a roof and three or more walls is allowable provided the gas quantity does not exceed 1kg per 1m<sup>2</sup> of floor area with a total maximum quantity of 30kg, and maximum cylinder size does not exceed 15kg with one cylinder per appliance.

### Temporary outdoor areas – minor storage

Gas storage within enclosures is allowable provided the total quantity does not exceed 60kg and the maximum cylinder size does not exceed 15kg with one cylinder per appliance.

For further information please visit the following website:

[http://worksafe.tas.gov.au/\\_\\_data/assets/pdf\\_file/0010/317494/GN039\\_Storage\\_LP\\_Gas.pdf](http://worksafe.tas.gov.au/__data/assets/pdf_file/0010/317494/GN039_Storage_LP_Gas.pdf)

# Friday Night Trading

## *Fun for the Whole Family*

Each year the Show is open until late on the Friday Night of the Show culminating in a magnificent Fireworks display.

Friday Night at the Show means entertainment, fantastic food, carnival fun and of course the fireworks. Traditionally known as “Family Night” the night show allows the whole family to attend the Show and enjoy the fireworks together from the warmth of the Main Grandstand.

**TRADING IN ALL INDOOR PAVILLIONS (EXCEPT THE GRANDSTAND HALL) CEASES AT 8PM and Vendors must remain open until 8pm**

# Exhibitor Awards

Each year RAST rewards Exhibitors who produce outstanding displays and products at the show with our Exhibitor Awards. This year’s awards will be announced Thursday afternoon of Show and promoted on our Social Media platforms. Each winner will receive a ribbon which they can display on their site and use for future promotional opportunities.

- Champion, Fine Art and Food Pavilion
- Champion, Showcase Pavilion
- Champion, Showbag Exhibit
- Champion Food Exhibit
- Grand Champion, Best Overall Commercial Exhibit
- Best Commercial Exhibit—CWA Concourse
- Best Commercial Exhibit—Show Village Lawn
- Best New Exhibit

# Security

The Hobart Showground site is locked down prior to Exhibitor bump in. Security will be on site from Sunday evening prior to Tuesday morning bump in through to the following Monday after show until 7pm. Lock down continues until the Sunday after the Show closes. During this time, 24 hour security personnel patrol the ground with additional security patrolling high risk areas at certain times throughout the event.

Please report any suspicious activity immediately by contacting RAST Administration on 03 6272 6812.

Whilst all care is taken, the Royal Agricultural Society of Tasmania does not accept responsibility for any lost or stolen items, goods, cash or personal belongings. We strongly recommend that personal valuables be left at home and all display goods and cash are secured. Please ask if additional secure space is verified.

# Site Selection

## Showcase Pavilion

Our biggest and most popular location on the Showground has a fresh new layout which will be perfect for small and large business alike. This location provides an ideal way to meet the general public right after they enter the Howard Road entrance or as they leave the site. The building is located right next door to the carnival and will ensure a natural flow of patrons looking for that all important Show purchase. Interactive entertainment and competitions may also be featured in the Pavilion as well as demonstrations and displays.

With it's new makeover and the Carnival situated so very close, this Pavilion it is expected to sell quickly. Do not miss out on this exciting area. Email [phil@hobartshowground.com.au](mailto:phil@hobartshowground.com.au) to reserve your site.

## Tassie Showcase

The Tassie Showcase is a new and exciting initiative which provides a discount on the rate of a Showcase Pavilion site for any business or organisation which manufactures, produces or sells Tasmanian product. This new area will have a designated section of the pavilion and will be heavily promoted as a new attraction at the Show in 2018. We believe this concept provides a significant and unique opportunity for Tasmanian businesses to reach potential customers and engage potential clients. If you would like more information around this section please contact [phil@hobartshowground.com.au](mailto:phil@hobartshowground.com.au)

\*Please note the discount only applies to the site fee and DOES NOT include Power and Boothing fees.

## Showcase Lawn/Concourse

This unique area is located along the side and front of the Showcase Pavilion and offers the opportunity to spruik your product or service to every visitor as they enter and leave. The area is ideal for clothing, coffee and cakes, Christmas shopping, toys and so much more.

## Art & Food Pavilion

Art on Show youth act and a variety of food offerings will be accommodated in this building and will provide a relaxing atmosphere that offers food, demonstrations, and art for viewing throughout the day. Patrons will be able to sit and eat or take in everything that Art on Show youth act has to offer while browsing the displays. Limited commercial space will be available.

## Show Village Lawn—Food Hub

The lawn will accommodate a strictly limited number of food providers selected for their quality and variety. We are targeting foods made from local dairy products, bakery, gourmet pizza, tea and coffee, condiments, and multi-cultural offerings to ensure there is always a world of fresh flavours and taste sensations for our patrons. The Show Village Lawn is located centrally on the Hobart Showground site and is the main thoroughfare for the site. The lawns are also surrounded by 'Life on the Farm' and other animal exhibits, all popular with families. There will be plenty of action on the lawns with family activities scheduled throughout the day.

## Lawn Premium

Situated in the middle of everything and receiving high traffic flow this is a prime area for corporate, government, interactive displays and anything that requires premium central positioning.

## CWA Concourse

Located at the Brooker entrance to the Showground, and to the side of CWA building, this area is surrounded by Equestrian, animals and good old fashioned country entertainment and displays. Homecrafts is the central focus to this area and this year we are again offering special deals to charities and not-for-profits. Limited sites are available here.



# Pricing

Site	3x3m	6x3m	9x3m	Corner
Showcase Pavilion	\$700	\$1,400	\$2,000	\$120
"Tassie Showcase"	\$490	\$980	\$1,400	\$84
Fine Art & Food Pavilion	\$800	\$1,600	\$2,400	
Showbag Vendors	\$330	\$330	\$330	
Lawn Premium	\$450	\$900	\$1,350	
Show Village Lawn	\$400	\$800	\$1,200	
Show Village Drive	\$400	\$800	\$1,200	
CWA Concourse— special price for charities and not-for profits. Please ask when enquiring.	\$300	\$600	\$900	
Showcase Lawn/ Concourse	\$400	\$800	\$1,200	
Kennel Precinct	\$300	\$600	\$900	
Home Craft Pavilion	\$500	\$1,000	\$1,300	
Arena	\$300	\$600	\$900	

## POWER PRICING

Power-Amps	Price
10 Amp	\$100
15 Amp	\$150
3 Phase	\$300
Distribution Box	\$200

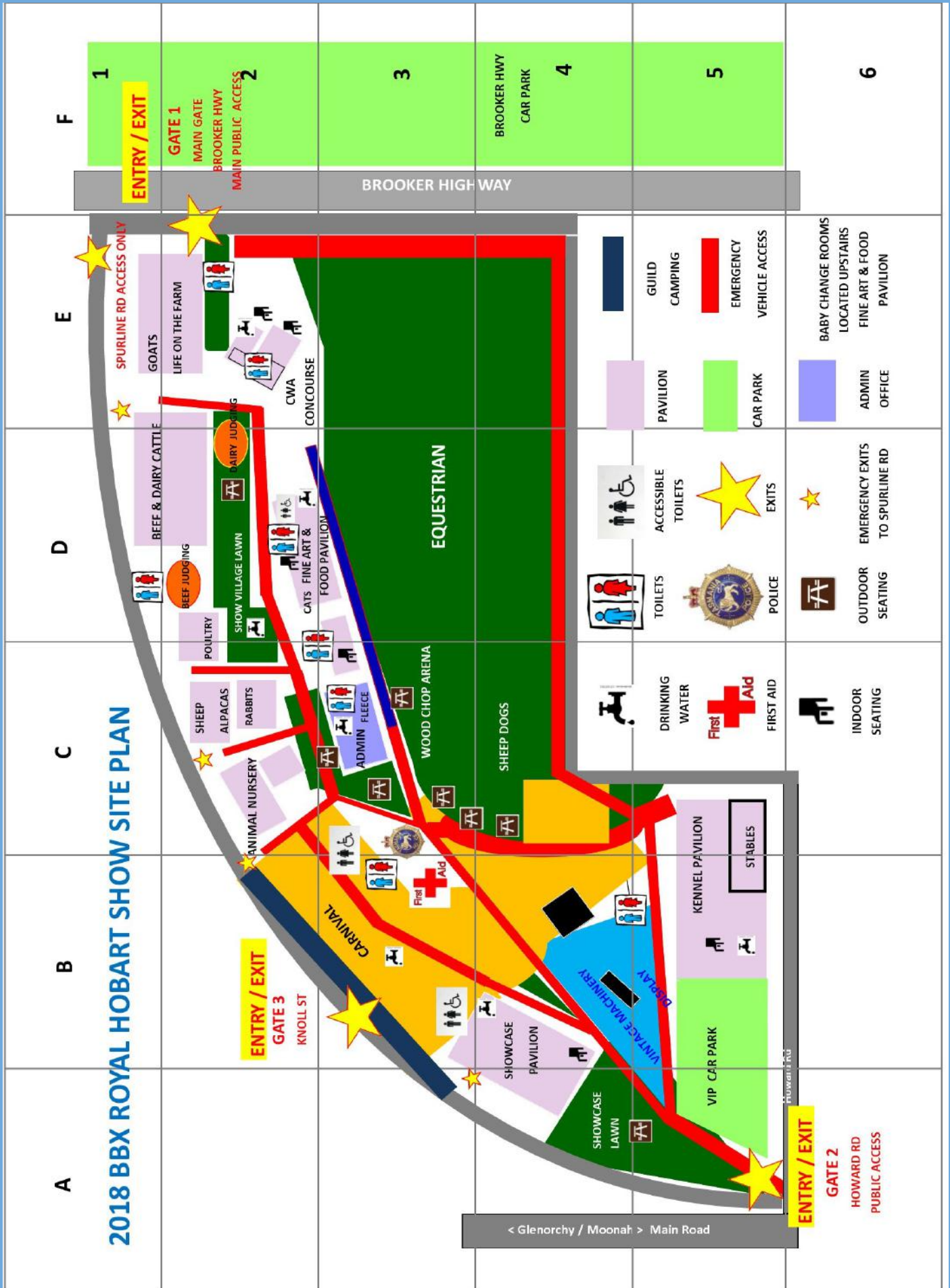
Rated Current	Conductor Size	Max. Length
10 Amp	1.5mm	35m
	2.5mm	60m
	4.0mm	100m
15 Amp	1.5m	25m
	2.5m	40m
	4.0mm	65m
20 Amp	2.5mm	30m
	4.0m	50m
	6.0mm	75m

## Power Requirements

Events such as exhibitions, shows, carnivals etc. have electrical standards that are relevant for the installation and use of electrical equipment. According to standard AS32012 the table above is a guide for electrical leads.

All electrical leads on the ground must be covered by a length of 500mm wide matting to provide ground coverage of the power lead. All electrical equipment including leads and power boards must be tested and tagged. **Outdoor exhibitors requiring power must be aware that power outlets can be a distance greater than 30 metres away and should use the guide above when choosing the length of lead required.**

# Site Map



# Show Checklist

1

## APPLY FOR A SPACE

- Contact Phillip Bellchambers on 6272 6812 or [phil@hobartshowground.com.au](mailto:phil@hobartshowground.com.au) for a 2018 Exhibitor Application form.

2

## SECURE YOUR SPACE

- Successful applicants are required to pay a \$150 non-refundable deposit to secure your space. Applicants must also submit additional paperwork including licensing and insurance information.

3

## FINAL INVOICE

- After your deposit has been received you will be sent your final invoice. Payment of this must be complete by June 30 2018 unless other arrangements are made.

4

## GET EXCITED

- It's time to make sure that you have everything organised because the Show is getting close! Accommodation, Staff, Promotional Material and Stock all need to be organised!

5

## SHOWTIME

On 23 October it's time to bump in and then it's Show time! Time to enjoy everything the Show has to offer and engage with your 45,000 potential new customers!

# Terms & Conditions

These terms and conditions are to be read subject to general Conditions of Entry and General Regulations (2003) of The Royal Agricultural Society of Tasmania ("the Society") and such conditions and regulations shall apply to the exhibitor.

## 1. SITE OCCUPATION AND USAGE

- a. The exhibitor shall ensure that any or all activities conducted on the site comply with all the relevant legislation and regulations applicable in the State of Tasmania or the Commonwealth of Australia. Exhibitors are responsible for their allocated site from the time they take occupancy until they vacate attending to the following:
- b. Tenants must operate their stands fully (adequately manned and lit) at all times indicated in the Venue Operating Hours section of the Exhibitor Manual.
- c. The site shall be maintained in a clean, tidy and safe manner and conform to all current Work Health & Safety Legislation. The exhibitor is not to allow offensive smells or undue or inappropriate noise. Refer to Exhibitor Site Safety and Risk Assessment Card which will be contained within your Exhibitor Manual.
- d. No portion of the exhibitor's stand or of his goods or chattels shall overhang or protrude beyond the boundaries of the space allotted. Structures including fittings and/or advertising signs attached by the exhibitor shall not exceed a height of 2.7 metres and not be obstructive or offensive and all promotional activities are to remain strictly within the exhibitor's site.
- e. No structure may be erected within 5 metres of overhead power supply.
- f. The exhibitor and the exhibitor employees shall conduct themselves in a quiet, orderly and respectable manner while on the Showground.
- g. Vendors may not sub-let part or the entire site, nor can they conduct any competition, raffle, art union, ride, or game that has not been applied for, without the prior and written approval of the Society.
- h. Food Exhibitors shall supply, for their own use, appropriate fire fighting equipment as required by the State Fire Commission.

## 2. CANCELLATIONS

- a. If the Society should find it necessary or expedient to cancel or postpone the Show through circumstances beyond its control the Exhibitor shall be entitled to a proportional rebate of fees paid in the event of any such cancellation. However if the Society finds it necessary or expedient to close the whole or any part of the Showground, such withdrawal shall not confer upon the Exhibitor any right to recover from the Society loss of profits whatsoever.
- b. If the Friday Night Show is cancelled due to inclement weather, the event may be transferred to the following night.

## 3. BOOKING PAYMENTS/EXHIBITOR CANCELLATIONS

- a. All payments must be completed by 30th June unless otherwise arranged by the exhibitor and confirmed in writing by the Society. b. A non-refundable booking fee of \$150.00 will be charged upon acceptance of an exhibitor (s) application. The booking will not be confirmed until the booking fee has been paid in full. The booking fee is inclusive of the total invoice amount. All balances due beyond this date will incur a 10% penalty fee. c. If you are unable to take up a site, you must advise us in writing by the 31<sup>st</sup> July. Outstanding balances due after the 31<sup>st</sup> July will be deemed cancelled unless otherwise arranged by the Exhibitor and confirmed in writing by the Society.
- d. Cancellations before the 31<sup>st</sup> July will be granted a refund less a \$150 booking fee.
- e. Cancellations after the 31<sup>st</sup> July will not be refunded nor shall the monies paid be carried forward to a following year.

## 4. OFFENCES

- a. Exhibitors contravening Society rules, regulations and conditions may be dealt with in any one or more of the following ways:
- b. Immediate dismissal from the ground.
- c. Refused space at any future Shows.
- d. Reported to the Agricultural shows of Australia
- e. Have any unpaid monies owed by the Vendor made subject to standard recovery procedures including any recovery costs incurred.
- f. Be proceeded against for costs such as a breach or contravention may have caused.

## 5. FOOD AND HEALTH REGULATIONS

- a. To operate a food stall at the Royal Hobart Show the Glenorchy City Council must approve the operators Food Business Registration form.
- b. The Royal Hobart Show is a no-smoking event. Smoking Exhibitors will need to exit the grounds to smoke.
- c. Exhibitors are not permitted to smoke at their site and are required to note that the site is designated as "enclosed public places" and must remain smoke free: Public Health Amendment Act, 2001.

## 6. ELECTRICITY AND WATER

- a. Electricity will be installed and supplied by the Society's Electrical Contractors at scheduled rates 'upon application' to the Society.
- b. No other contractors for this work are allowed unless approved in writing by the Society.
- c. All installations on Society property including power outlets, lights and switchboards etc., become the property of the Society at the conclusion of the Show.
- d. All power equipment used by the Exhibitor must be protected by a Residual Current Device (RCD) located at the starting point of the consumer's power supply and are to be supplied by the Exhibitor.
- e. Heaters, electric fires, kettles and cooking equipment not used for display purposes are strictly prohibited, unless used by a commercial food outlet. Portable gas camp stoves are strictly prohibited for use during the Show.
- f. Where an exhibitor has an outdoor power supply they must supply: own power cord for each outlet supplied at a minimum of 20metres in length (tested & tagged within the last 3 months) a length of 500mm wide matting to provide ground coverage of the power lead; and barrier tape or mesh to prohibit public access between sites.
- g. All exhibitors are required under the Tas Work Health & Safety Act (2012) and other applicable legislation, to provide evidence of a safety management system of which compliance to electrical supply is an integral part. See Clause 20 for further details and your Exhibitor Site Safety and Risk Assessment Card.
- h. All power equipment used by the Exhibitor must be declared to the Society.
- i. Undeclared power and equipment usage will be charged to the Exhibitor at the scheduled rate plus 50% and the Exhibitor will be liable for any other resultant costs incurred.

# Terms & Conditions

## 7. SHOW BAGS/ PROMOTIONAL BAGS

- a. No Exhibitor will be permitted to sell show bags or promotional bags without the permission of the Society and must only be sold in areas approved by the Society.
- b. It is a requirement that all show bag and promotional bag Exhibitors must submit TWO (2) samples of each bag together with: wholesale and retail particulars of each item for inspection to the Society's office, an email contact, onsite phone contact number, and the name of the responsible person on site (for The Society's internal use only) no later than the 1<sup>st</sup> October. Failure to provide samples by this date may result in refusal to sell the show bag.
- c. All show/promotional bags are inspected by the office of Consumer Affairs and Fair Trading who are authorized to withdraw, require changes to, or act to ensure public safety. It is also a requirement that the contents together with an itemised retail cost must be displayed on a sign board displayed to the public at the stand. Providers must advise the Society of any changes to avoid possible breaches of the Trade Practices Legislation.
- d. Any complaints as to the contents received from the public will be communicated /emailed to show bag providers for their immediate action. The Society may enact Clause 4 if it is not satisfied that complaints have been dealt with appropriately.

## 8. SALE OF GOODS

- a. The Exhibitor shall not sell, offer for sale or gratis any goods or articles which may be a cause of offence to the public other Exhibitors or the Society whether by way of counterfeit, banned, illegal, safety, noise, nuisance or otherwise.
- b. The Exhibitor shall display at the Exhibitor's site in a prominent position the itemised cost of any charges made for any product, amusement, ride, game, novelty, service given, food or drink on professionally sign-written boards in large clear print at the front of stand.

## 9. ADMISSION OF VEHICLES TO SHOWGROUND

No vehicles will be permitted within the Showground, or any ground controlled by the Society unless the appropriate permit is affixed to the windscreen of that vehicle. This rule will apply from the Sunday before the show until the Monday after the show.

- b. Offending vehicles will be removed at the owner's expense.
- c. Delivery vehicle passes must be affixed to the windscreen and allow access to sites from 7am and be removed by 8am.
- d. In case of special need and where space permits behind an exhibitors site, a restricted on-site car pass can be purchased on the extra services order form. If issued these cars must not move during opening hours. If they are moved during opening hours the pass will be cancelled and a \$500 fine applied
- e. **ALL** vehicle passes must be affixed to the windscreen of the vehicle.

## 10. INSURANCE

- a. The Society's Public Liability insurance policy does not cover commercial exhibitors nor does it include operators\* of show rides, games and novelty sales or food vendors for the period of the show. All exhibitors must maintain their own public and products liability insurance. \*All exhibitors in these categories must provide proof of cover.

## 11. GENERAL CONDITIONS

- a. Exhibitors shall conform to and carry out the directions of the Society and/ or any statutory authority concerned in relation to any matters in so far as the same shall relate to the Society's Showground.
- b. Safety of Exhibits must be to the standard required by; Workplace Safety Authority, Electrical Standards, and any State or Local Council requirements.
- c. Exhibitors duty of care is to assist and comply with these instructions. It forms part of The Royal Agricultural Society of Tasmania's Safety & Risk Management Policy. The 'Risk Minimization Checklist' which forms part of the Exhibitor Manual, is the minimum requirement exhibitors must undertake. The completed checklist must be held at the site with the Exhibitor's Manual at all times.
- d. The Society shall not be held liable for any loss or damage to the Exhibitor's property whilst on the Showground howsoever arising.
- e. No animals except that forming part of an authorised act or exhibit are permitted on the Showground.
- f. The Society shall not be liable to the exhibitor for loss of profits or otherwise as a result direct or indirect of any cause beyond the reasonable control of the Society including complete or partial failure in the supply of water or electric current, storm-water or sewerage services to the Showground.
- g. The exhibitor shall indemnify the Society (and if there be more than one, then such indemnity is joint and several) and agree to hold the Society indemnified against:
  1. all actions, suits, costs, claims.
  2. any demand brought against the Society by any person, firm or corporation.
  3. all damage done either directly or indirectly to or sustained by any of the Society's property or any person arising out of any act or default of omission of the exhibitor, his servants workmen or agents or by anything owned operated worked exhibited displayed demonstrated by or under the control direct, or indirect, of the exhibitor.

### CONTACT US:

**Royal Agricultural Society of Tasmania**

**PO Box 94**

**2 Howard Road**

**Glenorchy, Tasmania 7010**

**P. 03 6272 6812**

**E. [phil@hobartshowground.com.au](mailto:phil@hobartshowground.com.au)**

**W. [www.hobartshowground.com.au/show](http://www.hobartshowground.com.au/show)**

# Important Contacts

## **Royal Hobart Showground**

PO Box 94  
2 Howard Road  
Glenorchy Tasmania 7010  
Web. [www.hobartshowground.com.au](http://www.hobartshowground.com.au)  
Email. [nicci@hobartshowground.com.au](mailto:nicci@hobartshowground.com.au)  
Phone. 03 6272 6812

## **Environmental Health Department**

Glenorchy City Council  
PO Box 103  
374 Main Road Glenorchy  
Glenorchy Tasmania 7010  
Web. [www.gcc.tas.gov.au](http://www.gcc.tas.gov.au)  
Email. [gccmail@gcc.tas.gov.au](mailto:gccmail@gcc.tas.gov.au)  
Phone. 03 6216 6800

## **Weeding Hire**

295 Invermay Road  
Invermay Tasmania 7248  
Web. [www.weedinghire.com.au](http://www.weedinghire.com.au)  
Email. [office@weedinghire.com.au](mailto:office@weedinghire.com.au)  
Phone. 03 6326 6577

## **H.A.V.E Audio Visual**

175 Campbell Street  
Hobart Tasmania 7000  
Web. [www.have.com.au](http://www.have.com.au)  
Email. [nick@have.com.au](mailto:nick@have.com.au)  
Phone. 03 6234 8200

## **Best Western Balmoral Motor Inn**

511 Brooker Hwy  
Glenorchy Tasmania 7010  
P. (03) 6272 1077  
5 minute walk to Hobart Showground

## **Martin Cash Motel**

238 Main Road  
Moonah Tasmania 7010  
P. (03) 6272 5044  
15 minute walk to Hobart Showground

## **Hobart Apartments**

369 Brooker Highway  
Lutana Tasmania 7009  
P. (03)6272 3399  
20 minute walk to Hobart Showground

## **Riverfront Motel**

11 Strathaven Drive  
Rosetta Tasmania 7010  
P.(03) 6272 6721  
25 minute walk to Hobart Showground

## **Hobart Cabins & Cottages**

19 Goodwood Road  
Goodwood Tasmania 7010  
[www.hobartcabinscottages.com.au](http://www.hobartcabinscottages.com.au)  
P. 03 6272 7115  
10 minute walk to Hobart Showground